

2022 Statewide College Scholarship Program Sample Memo to Applicants

To: All Scholarship Applicants
From: Oswego County Federal Credit Union
RE: How to apply for a college scholarship

Thank you for your interest in our scholarship program, offered in partnership with the New York Credit Union Association. Please review the following instructions carefully before completing your application.

Note: You must be a member of a participating New York credit union to apply for a college scholarship through this program. If you are not currently a member, please call Oswego County FCU at 315-343-7822 to learn how to join.

1. Complete and save the scholarship application form. Please use only the space provided on the form to answer the questions. Other than where specified on the application form, no attachments, resumes, pictures or other materials of any kind should be submitted or used to answer the questions.
2. You and your parent or guardian **must sign** the Certification and Release Authorization on the back page of the application form.
3. The Credit Union Verification Code will be **2022-059**. You will need this number when submitting your application!
4. Submit your application online at: <https://www.nycua.org/more/scholarship-program/2-uncategorised/1335-college-scholarship-program-applicants> by **January 7, 2022**, along with:
 - a high school transcript documenting your GPA for grades 9-11; and
 - an essay response.

If any portion is incomplete or not included, the application will not be considered.

Please save and upload the documents as three separate files (pdf, Word, jpg only; Google Docs will not be accepted):

1. Scholarship Application
2. High School Transcript
3. Essay

If you have any questions, please don't hesitate to contact Oswego County Federal Credit Union at 315-343-7822. Winner notifications will be sent in **May 2022**. Good luck and we look forward to receiving your application!